



Sagitawa Christian Camps

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Position Title: Program Director

Reports To: Site Director

Location: Moberly Lake, BC

Position Type: Available as a full-time permanent salaried position or summer position (May-September).

Either includes room and board. Day rates for a summer position begin at \$145.64.

Position Summary:

Situated on Moberly Lake, BC, Camp Sagitawa is a Christian camping facility owned by Sagitawa Christian Camping Society, a non-profit society and registered charity.

Our Mission: At Sagitawa we are committed to caring for people and connecting them with Christ. Through relationships and programs that both challenge and encourage, we pursue personal growth and a deeper connection with our Creator.

The Program Director is chiefly responsible for developing and implementing effective camp programs, in line with Camp's mission, vision and values. Must be a born again Christian in a growing relationship with Jesus Christ, modeling Jesus' example in all aspects of work and life, both on the job site and in your personal life.

General Responsibilities & Requirements

- With the Camp Director, develop and implement effective camp programs, ensuring that they fulfill the Camp's objectives and philosophy, mission and vision.
- Co-ordinate and supervise all areas of the camp program.
- Create an enthusiasm for all areas of program involvement amongst campers and staff.
- Assist with and take part in Staff/Leadership Training
- Model a Christ-like spirit in relationships and in attitudes.
- Ensure that camp policies and guidelines in relation to program, personal life and campers are effectively communicated and carried out by staff.
- Possess a solid understanding of the Gospel and basic Christian theology.
- Preferred Experience in working with children, public speaking, customer service, leading a team
- Preferred Education: First Aid, Pleasure Craft Operator Card, Skills Training (such as: High Ropes Level 2, Paddle Smart, CORE / PAL, etc.)

Specific Responsibilities & Requirements

Pre-camp:

- Prepare designated sessions for Staff Training.
- Become fully acquainted with facilities, grounds and emergency procedures, risk management and safety procedures, and accreditation standards
- Work with the Camp Director to finalize general week schedules, along with game and activity creation and preparation.

Camp Training:

- Work with the Camp Director to provide a strong Leadership Training Camp

- Participate as a team player, showing respect and care to other members.
- With the Camp Director work intentionally to develop good relationships with staff members.

Guest Groups

- Assist with Rental Groups as necessary.
- Greet and host guest groups on weekends, confirming with organizers their schedule (before arrival and once they are on site) and scheduling the staff for needed tasks.

Winter Responsibilities

- Assist in staff recruitment through the promotional materials and presenting camp at colleges and churches
- Assist with the distribution of all camp promotional materials
- Represent camp as required at churches, and conferences and trade shows
- Assist "follow-up" for staff and campers.
- Be involved in the selection of staff along with the Director.
- Ensure that appropriate records are kept for program, campers and equipment.
- Update staff manuals.
- Complete various tasks as designated by the Camp Director
- Liaison regularly with supporting church Youth Groups and College and Careers.

Benefits

- Housing and utilities provided on site.
- 2 weeks paid vacation at Christmas, 4 days off at Easter and Thanksgiving plus vacation days
- Complementary meals for you and your family when cooking for guests and free access to camp recreational equipment when available.

To apply, please email your resume and cover letter to office@campsaqitawa.ca.